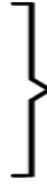


**In the Circuit Court  
For the Fifth Judicial Circuit of Illinois  
Vermilion County, Illinois**

vs.



No. \_\_\_\_\_

**SUMMONS IN ADMINISTRATIVE REVIEW**

To the defendant:

YOU ARE SUMMONED and required to file an answer in this case or otherwise file your appearance in the office of the clerk of this court in \_\_\_\_\_

(Room No.)

(Address)

\_\_\_\_\_, Illinois,  
(City)

within 35 days after the date of this summons.

Attention: E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <https://efile.illinoiscourts.gov/service-providers.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/faq/gethelp.asp>.

(Seal of court)

Name \_\_\_\_\_

WITNESS, \_\_\_\_\_, \_\_\_\_\_ .

Attorney for \_\_\_\_\_

\_\_\_\_\_

(Clerk of the Circuit Court)

Address \_\_\_\_\_

City \_\_\_\_\_

Telephone \_\_\_\_\_

**CERTIFICATE OF MAILING**

On \_\_\_\_\_, \_\_\_\_\_, I sent by registered mail a copy of this summons to each defendant addressed as follows:

Defendant

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated \_\_\_\_\_

(Seal of court)

(Clerk of the Circuit Court)

**SHERIFF'S FEES**

}	Service and return .....	\$ _____
	Miles _____	_____
	Total .....	\$ _____

\_\_\_\_\_  
Sheriff of \_\_\_\_\_ County

I certify that I served this summons on defendants as follows:

(a) - (Individual defendants - personal):

(The officer or other person making service, shall (a) identify as to sex, race and approximate age of the defendant with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of the day when the summons was left with the defendant.)

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(b) - (Individual defendants - abode):

By leaving a copy and a copy of the complaint at the usual place of abode of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents of the summons. (The officer or other person making service, shall (a) identify as to sex, race and approximate age of the person, other than the defendant, with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of the day when the summons was left with such person.)

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and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode, as follows:

Name of defendant	Mailing Address	Date of mailing
_____	_____	_____
_____	_____	_____
_____	_____	_____

(c) - (Corporation defendants):

By leaving a copy and a copy of the complaint with the registered agent, officer or agent of each defendant corporation, as follows:

Defendant corporation	Registered agent, officer or agent	Date of service
_____	_____	_____
_____	_____	_____
_____	_____	_____

(d) - (Other service):

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\_\_\_\_\_, Sheriff of \_\_\_\_\_ County  
By: \_\_\_\_\_  
(Deputy)