

ORDINANCE

**RE: AMENDMENT TO THE COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE FOR THE REGIONAL OFFICE OF EDUCATION**

WHEREAS, the Regional Superintendent of Schools is required to meet more stringent standards in applications for and management of grants; and,

WHEREAS, such requirements necessitate the hiring of a bookkeeper with a high level of skill and knowledge, particularly as to General Accounting Practices; and

WHEREAS, the budget therefore needs to be amended increasing the salary line to attract qualified candidates and to allow additional funds to provide for time to train any new employee as set out in the attached request and this was not known when the budget was prepared, and thus was not included.

NOW, THEREFORE BE IT ORDAINED by the County Board of Vermilion County Illinois that the County Auditor and County Board Chairman and Office be authorized and instructed to amend the budget for fiscal year 2019-2020 as set out below:

001.420.00.4101	Personnel Services	\$6,389
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And the totals be adjusted accordingly.

PRESENTED, APPROVED AND ORDAINED by the County Board of Vermilion County, Illinois at the May 12th, 2020 A.D. Session.

This amendment takes two thirds majority for passage.

DATED this May 12th day of April 2020 A.D.

AYE 20 NAY 0 ABSENT 7


Chairman, Vermilion County Board

ATTEST:

Clerk of the County Board

20-0507

**Request for Amendment
Fiscal Budget
2019 - 2020**

Dept: Regional Office of Education

Date: 3/12/20

Account Number	Account Description	Original Appr.	Additional	To Read
<u>001.420.00.0401</u>	<u>Personnel Services</u>	\$ <u>87,329</u>	\$ <u>6,389</u>	<u>\$93,718</u>
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____
_____	_____	\$ _____	\$ _____	_____

Narrative:

The current bookkeeper is retiring May 19, 2020. Due to more stringent state and federal grant requirements for the ROE in regards to accounting and bookkeeping, the need exists to hire a bookkeeper with more education and knowledge base of General Accounting Practices (please see job description). The ROE requests an salary increase of \$5000 for the new bookkeeper and 10 days of pay (\$1389) to train a new person by the retiring bookkeeper for two weeks prior to her retirement.



Department Head: Christina S. Ruffolo

Approved By:

_____ Committee

_____ Finance Committee

Chairman

Chairman

Dated: _____

Dated: _____