

New World ERP

Miscellaneous Billing Customer Type Setup

1. Navigate to Maintenance>Financial Management>Miscellaneous Billing>Customer Types
2. Click New

Code ▲	Description	Statement Format
Bus Pass	Bus Pass	Standard - Customer Statement
Mowing	Vector Violation Mowing	Standard - Customer Statement

New Delete Refresh Print

3. Fill in the required fields then click Save. If you have another customer type to setup click Save/New

Customer Type - Bus Pass

General

Code: Bus Pass

Description: Bus Pass

Statement Format: Standard - Customer Statement

Undesignated Cash G/L Account: 1001.101.100 - Cash Horizon Municipal

Undesignated Liability G/L Account: 1001.228.016 - Customer Deposit Other

Credit History

Track Credit History:

Save Save/New Delete Reset

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Miscellaneous Billing Customer Type Setup

- Once a new MB customer type is created, it will need to be authorized to applicable users in User-Based Security
- Navigate to Maintenance>new world ERP Suite>Security>User-Based Security
- Choose the User and Select 'Miscellaneous Billing Customer Types' in the Function field
- Move the Customer Type to the View section for anyone that needs report/inquire authority only for the customers. Move it to the Use section for anyone that needs report/inquiry authority as well as setup and invoice processing for the specific customers.

User-Based Security - Miscellaneous Billing Customer Types

User: Function:

Available	View	Use
Available: 0	View: 0	Bus Pass - Bus Pass Mowing - Vector Violation Mowing

Save Reset