

Vermilion County Workforce Innovation Board  
Executive Committee  
Thursday, January 19, 2017 at 3:30pm  
Minutes of the Meeting

**Members Present:** Jeff Fauver                      John Vogt                      Kathie Porter                      Lisa Fudge

**Members Absent:** Kim Kuchenbrod

The meeting was called to order at 3:36pm.

Motion to approve the agenda as presented was made by Kathie, seconded by John. No opposed, motion carried.

Motion to approve last meeting's minutes was made by Lisa, seconded by Kathie. No opposed motion carried.

No audience comments.

No items heard from the Executive Committee.

**Accountability Committee:**

**Vermilion County Works Budget Review** – Expenditure levels are in order, the 40% training ratio is met, and they're above the 80% obligated spending ratio, but they're projecting a potential shortfall in funding of \$80,000. VCW is watching the shortfall, but is thinking positive. There are a few grant approvals that will help with the deficit as well. Jeff questioned if there were carryover dollars, and Brian said they may not have their 20% carryover money for next year, but they're still not sure of allocation and won't know until April. Discussion ensued. There is a new 1E grant for \$135,000 that will assist in the deficit. VCW is working on transferring dislocated worker costs to this 1E grant, as appropriate. Brian will be meeting with Carl again next week, but he is not concerned at this point.

**MOU Designee** – The WIB Chair will be appointing someone to assist in discussions to ensure fair mediation in the MOU and cost allocation process.

**MOU Process** – This process has been started to maximize workforce services and eliminate duplication of services. There is another meeting scheduled next week to start discussions on the language of the MOU.

**One-Stop Operator RFP** – Lindsay is writing the RFP and an Operator needs to be named before everything can be finalized. The RFP is scheduled to be released after WIB approval in February. It is expected that outside agencies will respond for possible profit.

**One-Stop Certification** – This is due July 1, 2017 after all other steps are completed.

Nothing heard from the Youth Services Committee. Brian did state that VCW is currently happy with the work from the providers.

**Workforce Solutions Committee:**

**Danville Housing Transportation Project** – VCW is partnering with the housing authority to provide transportation to residents in Fair Oaks to the center and to DACC GED classes. VCW has supplied them with a CDL client through their work-based learning initiative to drive the 15-16 passenger bus.

**Land of Lincoln Legal Assistance** – The American Job Center will be one of 3 pilot sites to give free legal advice to have their issue taken off their record. They will be in the center once a month to eliminate barriers.

**VCW Work Based Learning Initiatives** – DACC will be offering basic digital literacy classes in the admin building at DHA as well.

**Industrial Career Pathways (ICP) Grant** – \$150,000 grant to bring a new training program to the county and those looking to find entry to mid-level manufacturing jobs. This is for implementation and to get the curriculum here. Discussion ensued.

**Newsletter** – The Spring 2017 version is out, and VCW has been tracking how many are being used. So far they have positive results.

**TPM & the Role of the WIB in the Process** – Kim went to DC and presented some tracking information.

**Youth Job Board** – Vermilion Advantage is going to be creating a youth job board for internships, apprenticeships, and summer jobs. They're hoping for it to be active in February.

**Customer Service Training** – This will be created to help area employers, but it needs to be beefed up with other programming.

**Board Membership Committee:**

**Assessing Membership** – We will be assessing membership over the next couple of months. We need to look at the bylaws compared to the lack of attendance by a few members, and will be working on recruiting new members to fill those vacancies.

**Recruiting Committee** – We need to recruit a committee since transitioning into WIOA.

No other items for discussion. Kathie entertained discussion about who the MOU designee would be.

The next meeting is scheduled for February 16<sup>th</sup> at 3:30pm.

Motion to adjourn was made by Lisa, seconded by John. No opposed, motion carried. Meeting was adjourned at