

Vermilion County Workforce Innovation Board
Executive Committee
Thursday, February 16, 2017 at 3:30pm
Minutes of the Meeting

Members Present: Jeff Fauver John Vogt Kathie Porter Kim Kuchenbrod

Members Absent: Lisa Fudge

Others Present: Brian Hensgen

The meeting was called to order at 3:37pm.

Motion to approve the agenda as presented was made by John, seconded by Kathie. No opposed, motion carried.

Motion to approve last meeting's minutes was made by Kim, seconded by John. No opposed motion carried.

No audience comments.

Executive Committee:

Motion to approve the WIB agenda was made by John, seconded by Kathie. No opposed, motion carried.

Accountability Committee:

Vermilion County Works Budget Review – After voicing concern of a possible shortfall last month, John reported that VCW won't have an issue with the current year's numbers, but might be limited for the first quarter of next year. All percentages are expected to fall in line.

One-Stop Operator RFP – The committee reviewed and approved the One-Stop Operator RFP. Brian stepped out of the room to avoid any possible conflict of interest. Discussion ensued over the RFP and possible bidders. The Executive Committee will be the evaluation team for this RFP. Jeff stated we were working on the MOU this morning in a meeting, and he thought things went well. Motion to approve the RFP pending review by the States Attorney was made by John, seconded by Kathie. No opposed, motion carried.

Youth Services Committee:

Nothing heard from the Youth Services Committee. Brian updated the committee that the youth RFP is currently out, with bidders' conferences scheduled for early March. The two providers, YMCA and First Institute, are moving great. Both programs have met contract criteria thus far. The YMCA is going through some re-organization, resulting in Andy not being retained. VCW met with their leadership group, and Brian is waiting to see what they come up with for revisions to their budget, etc. Last month the committee voted to possibly extend the contract for the two existing providers, but Brian rescinded that extension based on the recent changes. He is waiting to see how things proceed with the YMCA before making any decisions.

Workforce Solutions Committee:

Kim stated that the annual job projection survey is getting ready to go out, so she asked the committee if there were any specific questions they'd like them to ask the employers. Where are you finding your best resources? The biggest place where people find their news is the Commercial News, which Kim thought was interesting. Are you looking for any specific training needs? Are you having any incumbent training, or is there any training that is lacking? They're looking at the projections in the TPM process, but she is going to put out a separate survey. There will be a test – of those that you have hired, where are your sources? Example: Krupp – did you get them from DACC, what program? They will be able to identify gaps that are missing in the County or is there an untapped source? Chuck has put together the GOALS program,

and the committee asked him to cater that to students at DHS as a pilot program. There is a healthcare fair to be hosted by DACC on April 24 from 9am-11am. Vicki is currently meeting with the clusters to set up a Tour of Industries this summer. The committee talked about the idea of organizing a summer job fair for everyone who is hiring because this is a common time that people need possible seasonal help, etc. Land of Lincoln legal assistance will be here in the area to help expunge records, etc. within reason. Brian stated it's a big barrier in our community because of minor legal issues individuals have had in their past. There are different tiers of focus and rules with it – clientele will be screened and referred by Vermilion County Works. They currently have referred five people thus far. There is an orientation scheduled for the 28th at Bremer on expungement and sealing. There will be several different orientations scheduled.

Board Membership Committee:

Nothing heard from the Board Development Committee.

No comments from the members of the committee.

The next meeting is scheduled for March 16th at 3:30pm.

Motion to adjourn was made by Kim, seconded by Kathie. No opposed, motion carried. Meeting was adjourned at 3:58pm.