

**JUSTICE CASE MANAGEMENT SYSTEM
REQUEST FOR PROPOSAL
ADDENDUM
07/24/2017**

This Addendum supplements the Request for Proposal for the Justice Case Management System dated July 18, 2017.

We invite bidders to include an option to include a judicial module. So one bid with, one bid without the judicial module. We request bids contain the option of a server or cloud service for all elements of the case management program. If you need more information or clarifications, please let us know.

We have seven judges and occasional visiting judges (typically one visiting judge at any one time). Judges rotate on an annual or sometimes two year basis on each court call. Licenses should allow for access from the courtroom, chambers, home and laptop. They will request two staff members to each have a license. The various court calls are illustrated on our judicial court schedule but are generally: felony, civil (major lawsuits and small claims), misdemeanor, traffic and DUI, juvenile abuse, neglect and delinquency, miscellaneous remedies. Judges need to have real time access to all court records, the ability to generate court orders with electronic signatures. The system must be secure allowing only judicial access, and those specifically allowed access by the court, while being able to use data contained in the circuit clerk's files. Any additional security requirements to avoid outside attacks should be addressed. We occasionally have visiting judges who will need to access the system while not disturbing the files maintained by the judge assigned to the courtroom. Notes, calendars, the ability to work with e-filing, the ability to search the text of a document or file, are all of interest. Training procedure and a plan for implementation should be addressed. Required equipment, annual fees, any special installation issues should be addressed. The Judges may request a demonstration either before or after the bid is received, or both.

Link for court daily schedules to observe an average court call day:

<http://court.vercounty.org/>