



The Vermilion County Animal Shelter is a non-profit organization. Our mission is the prevention of cruelty of animals and the education of current and potential pet owners about responsible pet ownership. We welcome the participation of those willing to represent our organization in accordance with our mission and philosophies. All potential volunteers must submit a completed application and attend an orientation.

Volunteer Information

Name _____
Preferred Nickname _____
Street Address _____
City, State, Zipcode _____
Phone (home) _____ Cell _____
Are you 18 years or older? Yes/No
E-mail address _____

How did you hear about the Vermilion County Animal Shelter Volunteer Program and why did you choose us?

What do you hope to gain from a volunteer experience at the animal shelter? _____

Describe any present or past volunteer experience: _____

Please indicate any firsthand experience you have had with animals. _____

What are your interests and skills? _____

How do you feel about the fact that we euthanize here at VCDAR? _____

What do you anticipate you would like most about volunteering here? _____

What do you anticipate to be the most difficult thing about volunteering here? _____

Do you prefer to work independent or with others? _____

Are you currently employed? Yes/No

If yes, what is your work Schedule? _____

Employers Name and address _____

Are you a student?

Yes/ No

If yes, is volunteer work required?

Yes/No

If yes, how many hours are required? ___ hours

Availability

Weekday mornings after 11:00 am

Weekend mornings after 11:00 am

Weekday afternoons

Weekend afternoons

How much time can you commit?

hours/week

or

hours/month

or

unsure

Have you attended a Volunteer Training Session? If yes, when?

Are you volunteering to complete court-ordered community service? Yes/No

VERMILION COUNTY ANIMAL SHELTER VOLUNTEER RULES:

Vermilion County Animal Shelter Volunteer Rules

All volunteers will work under the direction of the Shelter Director and Volunteer Coordinator under the guidelines of the policies and procedures in this handbook.

All volunteers must be 18 years of age.

Volunteers must sign in at the front office and receive a nametag before starting work.

Volunteers are only allowed to access the adoption side of building.

Volunteers will be assigned a job based on their interest and the training they have received.

All volunteers must fill out a volunteer application and attend a volunteer training before they can begin volunteering.

For your safety, volunteers should not wear:

- ✓ Open-toed shoes, sandals, flip-flops, etc.
- ✓ Hoop and/or other dangling earrings, necklaces or bracelets.
- ✓ Cologne or perfume(acts as a stimulate to animal)
- ✓ Sleeveless shirts, halters, tank tops or very short shorts.

The Vermilion County Department of Animal Regulation, its staff, the Vermilion County Animal Shelter Foundation, and the Board of Directors are not liable for any accidents or injuries that might occur while a volunteer is working at the shelter or one of our events.

Volunteer Signature

Date

Volunteer Printed Name

Date

Please check the position(s) in which you may be interested:

- _____ **Dog Walker/Socializer-** Walk dogs around grounds and spend time supervising while playing with and socializing dogs in large fenced in area. Or sit quietly with dog in kennel to encourage bonding and calmness.
- _____ **Cat Socializer-** Spend time socializing cats and kittens in the shelter. Play with cats, brush them and record information about personalities and preferences on each animal and notify staff of any odd behaviors.
- _____ **Small Animal Socializer-** Walk and/or interact with small dogs in shelter or on grounds and supervise while socializing with other animals, large or small. Play with small dogs, brush and/or bathe them and record information about personalities and preferences on each animal and notify staff of any odd behaviors.
- _____ **Adoption Counselor-** Help front desk and kennel staff match cats and dogs to prospective adopters, including assisting with 'meet and greets' between dogs and prospective adopters. This includes 'meet and greets' between current pets and adoptable pets. *Either scheduled or drop-in positions available.*
- _____ **Special Events-** Help raise awareness and funds at special events. Put up signs and posters, set-up, take down at events, staff tables, solicit silent auctions items, and other tasks involved in a specific event. The Vermilion County Animal Foundation also needs volunteers at the adoption events that are held at the Village Mall on the 1st, 3rd and 5th Saturdays of the month.
- _____ **Foster Homes** Care for animals in your home. This position involves opening up your home to dogs, puppies, cats and kittens. Some animals have special needs and require special care. *(Separate foster care application and waiver are required. Must meet strict guidelines. Significant additional training required. Age 21 or over)*
- _____ **Rescue Driver-** Drive animals picked for rescue to the corresponding rescue shelter. Van and gas provided for transportation. Current State of Illinois license required.
- _____ **Building/Ground Maintenance-** Assist with general building and grounds maintenance, including maintaining plants beds and cleaning up grounds around the shelter in the spring and fall. Volunteers interested in building maintenance should possess fix-it skills.
- _____ **Flyer Distribution-** Help distribute flyers promoting our various events around Vermilion County. On most occasions, you would distribute flyers in the town of your choice.

Volunteer Short Sleeve T-shirt

Please Circle Preference: (Adult Sizes)

S M L XL 2X

We provide T-shirts, that need to be worn when you are volunteering, as well as ID badges, that also need to be worn when you are volunteering. These items cost the shelter money, please be sure of your commitment to volunteer so that we are not wasting money that could be spent elsewhere. Thank you.

Person to Notify in Case of Emergency

Name _____
Relationship _____
Street Address _____
City, State, Zipcode _____
Phone (home) _____ Cell _____

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that is I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my dismissal.

Name printed

Signature

Date

The e-mail address for the Volunteer Coordinator: volunteer@vercounty.org

We also have a Facebook page strictly for Volunteers. It is Vermilion County Animal Shelter Volunteers. You need to request to join this page.



Vermilion County Department of Animal Regulation

14775 Catlin Tilton Rd
Danville, Illinois 61834
Phone: (217) 431-2660
Fax: (217) 431-7490

SAVING ANIMAL LIVES ONE AT A TIME

Hold Harmless Agreement

The undersigned, _____, hereby agrees to volunteer his/her services to the Vermilion County Animal Shelter, a not-for-profit organization. The undersigned agrees to hold harmless *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation*, their agents, servants, and employees from any and all injuries, damages, claims, causes of action, rights, damages, and any or all liabilities which may be incurred by the undersigned while performing or in the course of performing volunteer services for the *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation*. This Hold Harmless Agreement applies not only to the *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation*, but also to any individuals, businesses, or other entities the volunteer worker may make contact with and the undersigned agrees to hold the *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation* harmless from any negligence and/or willful and wanton acts of any third parties it may deal with during the course of volunteering its services, and also will hold harmless the *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation*, its agents, servants, and employees from any negligence that results in any injuries, damages, claims, or causes of action arising out of that negligence.

The undersigned hereby declare and represent that no other promise, inducement, or agreement not herein expresses has been made to them and his Hold Harmless Agreement contains the entire agreement between the undersigned and the *Vermilion County Animal Shelter Foundation* and the *Vermilion County Department of Animal Regulation*.

The undersigned acknowledges that he/she has read the foregoing Hold Harmless Agreement and fully understands it and has freely and voluntarily signed the Hold Harmless Agreement on this _____ day of _____, 20____.

Volunteer Signature



Vermilion County Department of Animal Regulation

14775 Catlin Tilton Rd

Danville, Illinois 61834

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SAVING ANIMAL LIVES ONE AT A TIME

Volunteer Agreement

I the undersigned understand that I am volunteering at the Vermilion County Animal Shelter. During this time I will not receive any compensation for my work at the shelter. I will also not hold the Vermilion County Animal Shelter responsible for any injury while at the shelter volunteering. I state that I am 18 years of age or older.

Volunteer Signature

Date

Volunteer Coordinator Signature

Date