



Danville Election Commission

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V e r m i l i o n C o u n t y , I l l i n o i s

Barbara Bailey
Chairperson

Charles Bostic
Vice Chairperson

Everett Laury
Secretary

Barbara Dreher
Executive Director

MINUTES OF CLOSED MEETING

August 10, 2010

Shortly after 9:00AM, the Danville Election Commission, on a motion approved unanimously, went into a closed session to consider the employment of a new Assistant Director

At least 12 candidates applied for the position and were tested. 8 of the candidates were interviewed by the Board and Executive Director, and the Director then conducted 4 follow-up interviews of the 4 candidates who were considered by the Board as finalists, those being Dory VanCamp, Michael Paloncy, Erik Howard, and Michelle Elmendorf.

Based on the above procedures, Director Dreher recommended that Erik Howard be hired. Whereupon the attributes of Mr. Howard that would qualify him for the position were discussed by the Commissioners and Director, which included computer skills, testing results, compatibility in working with the Director, educational background with college degree, with major in Business Management and minor in Political Science, bi-lingual education in Spanish, volunteered for work at a Children's Museum in Normal where he coordinated schedules for over 300 volunteers, handled public relations and provided training for new volunteers, and showed other leadership qualities involving other employees and customers in two other private companies where he worked in the past 4 years.

It was then the consensus of the Board that upon the Board returning to its regular meeting, that Erik Howard be hired as Assistant Director, with a beginning yearly salary of \$24,664.20 with a probationary period of 6 months, with a salary increase to \$24,910.84 after the probationary period is successfully served.

The closed meeting ended at approximately 9:20AM.

Respectfully Submitted,

Everett L. Laury

SECRETARY